



AERO ANGEL



AERO ANGEL LLC

FALCON FIELD (KFFZ) • MESA, ARIZONA

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CESSNA 150F (N8031F) • BEECHCRAFT BONANZA (N5876S)

STANDARDS AND OPERATIONS MANUAL

MUST BE READ

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1. Company Overview & Mission

Aero Angel LLC operates out of Falcon Field Airport (KFFZ) in Mesa, Arizona, providing professional, safe, and efficient flight training and aircraft rental services. The company's mission is aviation excellence through safety, integrity, and continuous learning. Aero Angel LLC strives to maintain a professional culture built on responsibility, mentorship, and operational safety at all times.

2. Preflight Procedures

Before every flight, pilots must complete a full preflight inspection and ensure the aircraft is airworthy. This includes but is not limited to:

- Performing a complete walk-around per the aircraft checklist.
- Verifying AROW documents are on board.
- Checking fuel quantity, quality, and oil levels.
- Reviewing the maintenance logs for currency and discrepancies.
- Confirming logbook endorsements and dispatch records.
- Testing flight controls, instruments, and avionics for normal operation.
- Taking a photo of the aircraft exterior before flight for documentation and insurance purposes.

3. Postflight Procedures

After each flight, the following must be completed before leaving the aircraft:

- Record tach in/out and complete the flight log sheet.
- Report any squawks or irregularities immediately.
- Secure the aircraft: install gust lock, pitot cover, and sunshades on the windshield and windows.
- Chain or tie down the aircraft properly.
- Turn off the master, magnetos, avionics, and all electrical equipment.
- Remove trash and personal belongings from the cockpit.
- Wipe down the windshield and remove bugs or debris.

- Take clear photos of the interior and exterior once the aircraft is secured.
- If soloing after checkout, text these photos to Steven Devine (916-622-0478) immediately after flight completion for verification.

4. Maintenance & Squawk Reporting

All maintenance concerns, regardless of severity, must be reported immediately.

- Minor discrepancies should be logged in the aircraft's squawk sheet located in the binder.
- Any safety-related or airworthiness issues must be called in directly to Steven Devine immediately.
- Do not operate the aircraft until the discrepancy has been reviewed and cleared.

5. Rental, Training, and Solo Rules, Rates and Charges

- Cessna 150F (N8031F): Approved for dual, solo, and rental flights after successful checkout.
- Beechcraft Bonanza (N5876S): Dual instruction only with Steven Devine. Not approved for solo or rental operations.
- Maximum crosswind: 13 knots.
- Minimum conditions: VFR only (2 SM visibility, 1500 ft ceiling minimum).
- All flights must comply with FAA and company procedures.
- Falsifying flight logs will result in permanent loss of rental privileges and disenrollment from the Aero Angel training program.

Aero Angel LLC aircraft must be secured and maintained in accordance with postflight procedures. Failure to comply will result in the following fees:

1. Pitot tube cover not installed: \$10.00 fee • Interior sunshades not installed: \$10.00 fee
2. Improper or missing aircraft tie-down or chaining: \$25.00 fee (Includes failure to chain the aircraft or improper chaining such as locking the chain into itself.)
3. Cleanliness Requirements: • Aircraft not left clean (excessive bugs or debris on windshield, trash in cockpit, Unsecured documents): \$15.00 fee

4. Aircraft are expected to be cared for professionally. Continued rental and training privileges are contingent upon compliance with these standards. Repeated violations may result in suspension or termination of privileges.

6. Payment Methods, Credit Card on File & Transaction Fees

- Effective immediately, all students and renters are required to maintain a valid credit card on file with Aero Angel LLC.
- The credit card on file serves the following purposes: • Backup payment method • Coverage for fees, penalties, or outstanding balances • Protection against no-shows, late cancellations, or unpaid services
- Students may choose their preferred payment method for flight training and aircraft rental: • Credit Card • Zelle • Cash
- If a credit card is used for payment of any kind, a **5% transaction processing fee** will be applied to the total charge.
- Students who prefer to continue paying via Zelle or cash may do so. In this case, the credit card will remain **on file only** and will not be charged unless: • The student authorizes its use • Fees or penalties are incurred • An outstanding balance remains unpaid
- Failure to maintain a valid credit card on file may result in suspension of scheduling, training, or rental privileges.

Rate Adjustments & Notice Policy

- All rates, fees, and policies are subject to change. Aero Angel LLC will provide reasonable notice of any rate adjustments. Continued participation in training or rental activities constitutes acceptance of updated rates and policies.

7. Instructor & Student Acknowledgment

By signing below, I acknowledge that I have read, understand, and agree to follow all policies, procedures, and operational guidelines contained in this Aero Angel LLC Standard Operating Manual.

I understand that violation of any policy may result in suspension or termination of rental or flight privileges.

Pilot Name: _____ Date: _____

8. Waiver & Liability Agreement (Appendix A)

All pilots, students, and renters must review and sign the Aero Angel LLC Waiver & Release of Liability before any operation or flight activity. This waiver affirms understanding of and agreement to Aero Angel LLC's policies, FAA regulations, and personal responsibility for safe, legal operation of the aircraft.

Summary of Waiver Terms

1. Assumption of Risk: The participant acknowledges that aviation involves inherent risks, including personal injury and property damage.
2. Release of Liability: The participant releases Aero Angel LLC, its owner, and its instructors from any and all claims arising from participation in flight activities.
3. Indemnification: The participant agrees to indemnify and hold harmless Aero Angel LLC for damages caused by negligence, misuse, or failure to follow procedures.
4. Aircraft Damage Responsibility: The participant accepts financial responsibility for any damage caused by negligence or violation of procedures.
5. Insurance Disclosure: The participant acknowledges that Aero Angel LLC maintains liability insurance, but that personal insurance coverage is recommended.
6. Operational Limitations: No solo operations are permitted without prior authorization and endorsement from the CFI. The Bonanza (N5876S) may not be flown without Steven Devine on board as instructor.
7. Photo & Communication Requirement: Students and renters agree to send post-flight photos as specified in the SOP.
8. Arbitration Clause: Any disputes will be resolved via binding arbitration in Maricopa County, Arizona.

Participant Signature: _____ Date: _____

Print Name: _____

Contact Information

Aero Angel LLC

Falcon Field Airport (KFFZ)

Mesa, Arizona

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